

Virginia Indigent Defense Commission  
Personnel and Training Committee Meeting  
1604 Santa Rosa Road, Suite 200  
Richmond, Virginia 23229  
October 22, 2015

The meeting was called to order by Chair, Professor John Douglass, at 1:55pm. Other Commission members in attendance were Carmen Williams and Tom Chaffe. Committee members not present were Steve Benjamin and Guy Horsley. Administrative staff included Executive Director, Dave Johnson; Deputy Director, Maria Jankowski; and Administrative Assistant, Diane Pearson.

Quorum requirements have been met.

The first order of business is approval of the agenda.

Mr. Chaffe moved to approve today's agenda. Ms. Williams seconded the motion. The motion carried.

Mr. Chaffe made a motion approving the August 19, 2015 meeting minutes. Ms. Williams seconded the motion. The motion carried.

Mr. Chaffe moved that the Virginia Indigent Defense Commission's Personnel and Training Committee convene in closed session to discuss personnel issues pursuant to the personnel exemption contained in §2.2-37 (11) (A) (1) of the Code of Virginia.

This meeting will be attended only by members of the Commission however, pursuant to §2.2-37(12) (F) of the Code of Virginia, the Committee also requests the attendance of the Executive Director and the Deputy Director, because it is reasonable to believe that their presence will aid the Committee in its consideration of the matters which are the subject of the closed session.

Ms. Williams seconded the motion. The motion carried.

After reconvening into open session, Mr. Chaffe called for a roll-call vote asking that each Commission member certify to the best of his or her knowledge, during closed session the Committee heard, discussed, or considered only public business matters that were lawfully exempted from open meeting requirements under the Freedom of Information Act.

Each member so certified.

There was no further business.

Mr. Chaffe moved to adjourn. Ms. Williams seconded the motion. The motion carried

The meeting adjourned at 3:25

Respectfully Submitted:

Approved By:

---

Diane Z. Pearson, Administrative Assistant

---

David J. Johnson, Executive Director