

Virginia Indigent Defense Commission
Arlington Public Defender Office
Assistant Public Defender I/ II
Starting Salary: \$54,059 / \$61,110

The Virginia Indigent Defense Commission (VIDC) is now accepting applications for the position of Assistant Public Defender I and/or II for the Arlington Public Defender's Office. The qualified candidate should be committed to advocating on behalf of indigent clients. The attorney will handle trial and appellate cases. The VIDC is committed to providing quality legal services for indigent defendants charged with criminal offenses. The Assistant Public Defender position reports to the Public Defender of the Arlington Office and is employed at will.

Duties:

Duties include conducting client and witness interviews, working with staff investigators to investigate cases, filing pretrial motions and litigating motions. The attorney will be responsible for trying cases in the General District, Juvenile, and Circuit Courts, as well as identifying appropriate sentencing alternatives for clients.

Qualifications:

Virginia State Bar admission is required. Knowledge of criminal law, criminal procedure and evidence is required along with experience in the use of Microsoft Office applications and skills in keyboarding. The qualified candidate must have the ability to argue legal positions effectively and persuasively, as well as master subject matter and prepare cases thoroughly. The ability to learn and accept constructive criticism is important as well as the ability to respond quickly and effectively in addressing issues and questions. The qualified applicant will have the ability to communicate effectively both orally and in writing as well as the ability to multi-task, prioritize assignments and remain organized. A valid driver's license and the means to travel to all courts and regional jails is required. To qualify for the Assistant Public Defender II position the incumbent must have at least three years experience along with the above mentioned qualifications. Prior experience working with criminal defense of indigent clients is preferred.

How to Apply:

Applicants should submit a complete state application, resume, cover letter and references via one of the following methods: online at the Virginia State Job's website, jobs.virginia.gov and search under Virginia Indigent Defense Commission, or use of the following quick link below,

Quick link will be placed here once the job is in RMS

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